



Ophthalmic Schedule Communications

January paid
February 2025

Welcome to the schedule communications, where you will find useful information and helpful tips

Access the schedule close dates and payment timescales [here](#)

February paid March 2025 cut-off date: Monday 10 March 2025 at 5pm

The Community Optometry Workforce in Scotland: Supporting Sustainable Eye Care Delivery

A paper relating to community optometry workforce planning has been published by Springer Nature, which will be of interest to the optometry profession.

The paper, which is entitled “The community optometry workforce in Scotland: supporting sustainable eye care delivery” is available to read via [this link](#).

Changes to Practitioner Services Phone Number

We would like to inform you that our phone number will be changing on 24 February 2025. The new number will be duly communicated in advance to all the emails on our distribution list. The new phone number will also be added to the answering message of our current phone line for any callers after 23 February 2025.

Please rest assured that our email address remains unchanged, and that you can continue to contact us via email at: nss.psdophthalmic@nhs.scot

Focus

We have recently published the latest edition of Focus, where you will find many useful articles on our existing processes as well as any new developments.

We encourage you to peruse it at your leisure. We hope that is an interesting and useful read. You can access it [here](#). You can also find a published PDF version on our website, which you can access at any time: [Focus | National Services Scotland](#)

If any other staff wish to be added to our list, they can send an email to nss.psdophthalmic@nhs.scot

Managing user access to eOphthalmic

Adding payment location number

Existing users that require a new store's payment location number to be added to their account must ask the store staff or store manager to phone or email us to authorise its addition.

If emailing, the email must contain the username and a clear request to add the payment location number to the account. The email must also have a signature showing clearly who the requestor is and their place of work.

We cannot accept the requests directly from the account user.

Removing payment location number

The removal of a location number from a user account can be requested by the user or the store's staff or store's manager. Again, this can be a telephone call or email containing the username and a clear request to remove the payment location number. If emailing, the email must have a signature showing clearly who the requestor is and their place of work.

Requesting new user eOphthalmic account

Request a new user account to gain access to eOphthalmic by completing the relevant forms:

- username and password form;
- personal identification number (PIN) form, if required for submitting GOS claims;
- acceptable use policy form.

These forms can be found on this [page](#).

Closing an eOphthalmic account

Contact us with the username and request the account to be closed and details of the reason if it is not the account holder contacting us: NSS.psdophthalmic@nhs.scot

Telephone: 0131 2756200 | email:
NSS.psdophthalmic@nhs.scot

Visit [Ophthalmic services page on the NSS website](#)

Visit [Scotland's national website for eyecare services and eye health information – For the public For professionals](#)

