

Consultation Process for the development of Sustainable Procurement On behalf of NHSScotland



Demand and Requirements

Stakeholder engagement

The national and international legislative and policy requirements relating to sustainable procurement and the climate emergency, are rapidly evolving in number and complexity. Mapping the boundaries of the scope and reviewing on a regular basis will allow for the creation of clear guidance and policy positions to support the evolution of sustainable procurement activities of NHS Scotland, whilst aligning with devolved nations approach where applicable.

In support of the development of clear policy position statements for NHS Scotland a transparent consultation process has been created. This process seeks to ensure that development of policy position is undertaken following a clear and transparent pathway with thorough and open and collaborative consultation, clear processes, articulated timelines, and validated decision making.

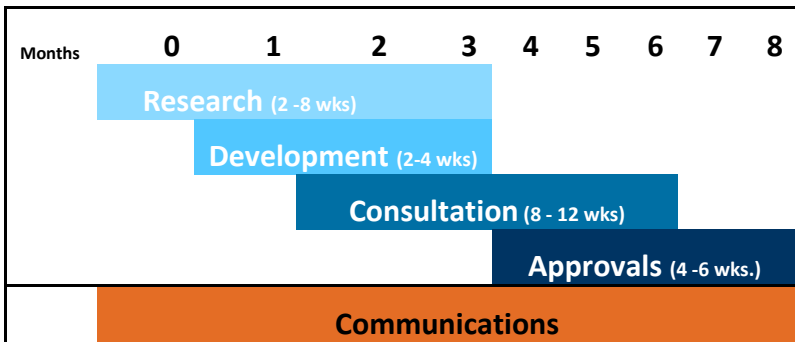
NHS Scotland continue to work proactively with all service users, suppliers and Industry bodies. Creation of this process is in direct response to dialogue around collaborative and structured approach to change, particularly with our suppliers.

Consultation Process

Policy Development

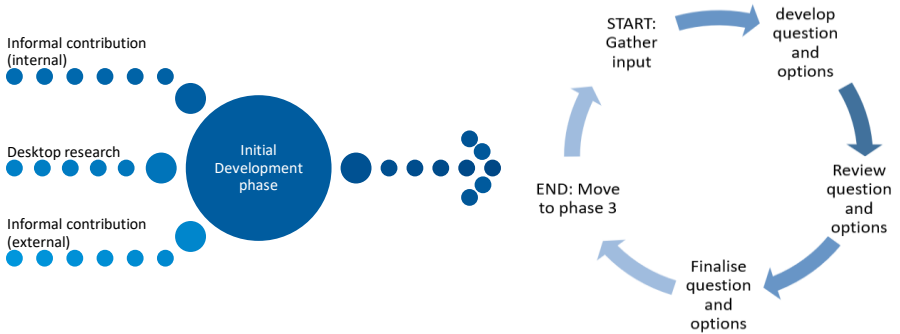
To ensure transparency, we are proposing a formalised process in response to requests for sustainable policy position generation. This process consists of 4 stages:

Timescales of each stage will vary based on complexity, issue maturity, resource availability and scope. End to end timeframe is expected to range between 4 months and 7.5 months.

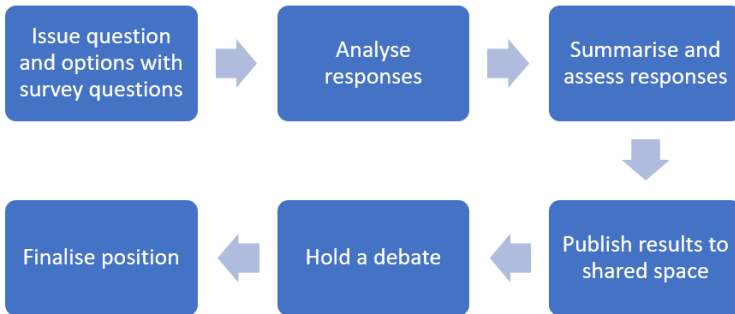


Our consultation process is aligned with best practise as per Scottish Government consultations. A key aspiration of this is to ensure that there is adequate time given to elicit a comprehensive and wide response. This necessitates 2 months minimum.

Research and Development



Consultation Process



Approvals

Responses will be aimed to be published within 12 weeks of a consultation, in alignment with Scottish Government standards. We will update our website with updates and final position of our consultations.

Communication and Engagement

Ensuring transparency

To support these processes, a website has been created under National Services Scotland intranet pages.

Web address: [Open and Closed Consultations | National Services Scotland \(nhs.scot\)](#)

All consultations will be published at their respective stages on this site to ensure visibility. A response form for live consultations will be accessible during the consultation period to gather responses.

Closed consultations will be viewable with summarised response details and final position detailed.

The webpages and processes will launch in July 2024 with an initial consultation on plastics in products and packaging.

We hope that you will support us to achieve a full and honest dialogue on our journey to Net Zero for the procurement of products and services for the NHS in Scotland and welcome an ongoing open dialogue.

For enquiries and queries, please contact: nss.ssgovernance@nhs.scot.