

**APPENDIX C – Timetable for the Provision of Information - 2024-25**

**Timetable for the Provision of Information on Expenditure (Medical, Dental, Ophthalmic & Pharmaceutical) to NHS Boards and the Scottish Government**

| Payment Month | Including prescriptions dispensed in | Forms 1-8 | Form 12   | Payment on behalf notification from NSS FIN to HBs |
|---------------|--------------------------------------|-----------|-----------|--|
| Apr-24        | Feb                                  | 02-May-24 | 08-May-24 | 08-May-24  |
| May-24        | Mar                                  | 04-Jun-24 | 07-Jun-24 | 07-Jun-24  |
| Jun-24        | Apr                                  | 02-Jul-24 | 05-Jul-24 | 05-Jul-24  |
| Jul-24        | May                                  | 02-Aug-24 | 07-Aug-24 | 07-Aug-24  |
| Aug-24        | June                                 | 03-Sep-24 | 06-Sep-24 | 06-Sep-24  |
| Sep-24        | July                                 | 02-Oct-24 | 07-Oct-24 | 07-Oct-24  |
| Oct-24        | Aug                                  | 04-Nov-24 | 07-Nov-24 | 07-Nov-24  |
| Nov-24        | Sept                                 | 03-Dec-24 | 06-Dec-24 | 06-Dec-24  |
| Dec-24        | Oct                                  | 06-Jan-25 | 09-Jan-25 | 09-Jan-25  |
| Jan-25        | Nov                                  | 04-Feb-25 | 07-Feb-25 | 07-Feb-25  |
| Feb-25        | Dec                                  | 04-Mar-25 | 07-Mar-25 | 07-Mar-25  |
| Mar-25        | Jan                                  | 02-Apr-25 | 07-Apr-25 | 07-Apr-25  |

**Description of forms:**

|     |   |
|-----|---|
| 1   | Analysis of Dental Payments   |
| 2   | Analysis of Payments to Opticians   |
| 3   | Analysis of Payments to Section 17C and 17J Contractors   |
| 4   | Analysis of Out of Course Payments  |
| 5   | Analysis of Payments to Chemists  |
| 6   | Analysis of Payments to Dispensing Doctors  |
| 7   | Analysis of Payments to Appliance Suppliers   |
| 8   | Income  |
| 9   | RC1 – Pharmacy Payment Summary (Dispensing)   |
| 10  | RC2 – Summary of Prescribing and Dispensing Report  |
| 11  | Reconciliation of Prescribing Charge  |
| 12a | General Ophthalmic Services - Expenditure & Method of Financing for Ophthalmic Services         |
| 12b | General Dental Services – Expenditure & Method of Financing for Dental Services                 |
| 12c | General Pharmaceutical Services - Expenditure & Method of Financing for Pharmaceutical Services |
| 12d | Primary Medical Services - Expenditure & Method of Financing for Medical Services               |

**Timetable for Payment Verification Reports**

**Dental**

| Treatment Claims   | Paid               | PV Team Analysis    | Reporting/ Meetings |
|--------------------|--------------------|---------------------|---------------------|
| April – June       | May – July         | August – September  | October             |
| July – September   | August – October   | November – December | January             |
| October – December | November – January | February – March    | April               |
| January – March    | February – April   | May - June          | July                |

**Ophthalmic**

| Treatment Claims   | Paid               | PV Team Analysis    | Reporting/ Meetings |
|--------------------|--------------------|---------------------|---------------------|
| April – June       | May – July         | August – September  | October             |
| July – September   | August – October   | November – December | January             |
| October – December | November – January | February – March    | April               |
| January – March    | February – April   | May - June          | July                |

**Medical**

| PV Activity        | Report Covers      | Reporting/ Meetings |
|--------------------|--------------------|---------------------|
| April – June       | April – June       | July                |
| July – September   | July – September   | October             |
| October – December | October – December | January             |
| January – March    | January – March    | April               |

**Pharmacy**

| Dispensing         | Paid                 | PV Team Analysis     | Reporting Meetings |
|--------------------|----------------------|----------------------|--------------------|
| April – June       | June – August        | September – November | December           |
| July – September   | September – November | December – February  | March              |
| October – December | December – February  | March – May          | June               |
| January – March    | March – May          | June – August        | September          |